

December 28, 2020
Town of Albion Regular Year End Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Resolution approving the vouchers
9. Resolution authorizing the line item transfers
10. OCEDA
11. FYI – Organizational meeting January 4, 2021 at 5:00 pm.
12. FYI – Regular meeting January 11, 2021 at 5:00 pm.
13. Executive Session

December 28, 2020

Albion Town Board year end meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 5:00 pm via Zoom video meeting.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Darlene Benton, Councilperson Matthew Passarell, Supervisor Richard Remley, Councilperson Terry Wilbert and Councilperson Arnold Allen.

Supervisor Richard Remley: I need a motion to approve the agenda.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Matthew Passarell approving the agenda with item #9 deleted. Motion carried by the following vote:

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|--|---|
| Councilperson Darlene Benton, aye | Councilperson Matthew Passarell, aye |
| Supervisor Richard Remley, aye | Councilperson Terry Wilbert, aye |
| Councilperson Arnold Allen, aye | |

Supervisor Richard Remley: I need a resolution for the vouchers.

Resolution #90

Payment of Claims

Whereas, the following are against the Town:

General, Highway, Water & Sewer 563-589 \$ 81,880.43

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Arnold Allen approving the payment of the above listed claims. Resolution duly adopted by the following vote:

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| Councilperson Darlene Benton, aye | Councilperson Matthew Passarell, aye |
| Supervisor Richard Remley, aye | Councilperson Terry Wilbert, aye |
| Councilperson Arnold Allen, aye | |

Supervisor Richard Remley: I need a motion to close.

Motion was made by Councilperson Terry Wilbert and was seconded by Councilperson Matthew Passarell approving the close of the meeting at 5:13 pm. Motion carried by the following vote:

| | |
|--|---|
| Councilperson Darlene Benton, aye | Councilperson Matthew Passarell, aye |
| Supervisor Richard Remley, aye | Councilperson Terry Wilbert, aye |
| Councilperson Arnold Allen, aye | |

ORLEANS ECONOMIC DEVELOPMENT AGENCY

NYS OFFICE OF COMMUNITY RENEWAL CDBG ECONOMIC DEVELOPMENT AND SMALL BUSINESS ASSISTANCE PROGRAM

MUNICIPAL INFORMATION SHEET

Opportunity

The Orleans Economic Development Agency (OEDA), through its Orleans Land Restoration Corporation (OLRC) affiliate and in partnership with local municipalities, is able to assist businesses in coordinating funding applications through the New York State Office of Community Renewal (OCR) Community Development Block Grant (CDBG) Economic Development and Small Business Assistance Programs. Municipalities in New York State are eligible to apply for CDBG funds on behalf of private economic development projects that will create employment opportunities for low- and moderate-income job seekers. The Municipality submits an application on behalf of the project in order to receive a grant from the State. The funds are then granted by the Municipality to the OLRC and disbursed by OLRC to the business in the form of a term loan, which is repaid to the OLRC, and a deferred loan, which is forgiven (essentially converting to a grant) when the business owner fulfills all commitments and the grant is closed out. **The amounts repaid to the OLRC are used to fund economic development activities in Orleans County.**

The major benefits of the grant funding are:

- It allows the municipality to support commercial investment and job creation
- It generates funds in the form of loan repayments to support economic development in Orleans County
- The grants include administrative and program delivery funds to cover grantee out-of-pocket costs and to pay for third-party administrative services

Municipal Commitments

Agreements between the Municipality and OLRC, and between OLRC and the business, will include provisions to protect against any financial liability associated with project non-performance. The Municipality will, however, have the following responsibilities:

- If not currently in existence, the Municipality will need to establish a non-interest-bearing checking account solely for the purpose of receiving OCR CDBG funds;
- The Municipality will be required to participate in periodic OCR training webinars and submit project reports to the OCR during the two-year contract term;
- OCR will monitor project files at the completion of the contract term;
- OCR will review the Municipality's procedures and policies to ensure policies are in place addressing Conflict of Interest, Fair Housing, the Americans with Disabilities Act, and Financial Management;
- Municipalities that expend more than \$750,000 of federal funds in a fiscal year will be required to procure a single audit; and
- The Municipality is required to conduct a public hearing prior to application submission and another approximately half-way through the contract period.