

October 6, 2008

Town of Albion regular Town Board meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:01 pm.

Pledge of Allegiance was said and the exit message was given.

Present was Councilperson Thom, Councilperson Neilans, Supervisor Koehler and Councilperson Bloom. Also present was Town Attorney Gavenda.

Supervisor Koehler: First order is the public forum. Does anyone have anything for the Board? If not lets review the agenda. I have a few changes.

**The following were added/changed on the agenda:**

**Supervisor Koehler clarifications/changes:**

**#8 – September 29 minutes tabled until October 20 and the September 8 minutes will be approved tonight.**

**#14 – Budget – Section 4 of Board workbooks**

**#18 – Audit Action Plan in section 9 of the workbooks**

**#25 – Response County Planning Board is in Section 12 of the workbooks**

**Councilperson Blooms additions/changes**

**#11 – Policy committee – need add resolution to adopt job descriptions from the County.**

**#13 – Wind Energy – strike motion for adoption.**

Supervisor Koehler: I need a motion accept the agenda with these changes.

**Motion was made by Councilperson Thom and seconded Councilperson Neilans to approve the agenda as amended. Motion carried by the following vote:**

**Councilperson Thom, aye**

**Councilperson Neilans, aye**

**Supervisor Koehler, aye**

**Councilperson Bloom, aye**

Supervisor Koehler: I need a motion to approve the minutes.

**Motion was made by Councilperson Bloom and seconded by Councilperson Thom to approve the minutes of the September 8, 2008 meeting as published and submitted. Motion carried by the following vote:**

**Councilperson Thom, aye**

**Councilperson Neilans, aye**

**Supervisor Koehler, aye**

**Councilperson Bloom, aye**

Supervisor Koehler: Next are the vouchers. We have some concerns.

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**The Board discussed the vouchers and the issues they had with certain ones. Councilperson Bloom felt that the medical/dental vouchers need to be changed to reflect the actual cost to the general and highway funds. The Board approved them as follows:**

<b>Resolution #110</b>	<b>Payment of Claims</b>
<b>Whereas, the following are against the Town</b>	
<b>General A &amp; B #'s - 341 - 380</b>	<b>\$22,477.37</b>
<b>Highway DA &amp; DB #'s - 144 - 153</b>	<b>\$28,497.29</b>
<b>Water Districts #'s - 53 - 63</b>	<b>\$17,386.51</b>
<b>Grant 7 #'s - 16 &amp; 17</b>	<b>\$ 1,386.97</b>
<b>Grant 8 #'s - 23 - 25</b>	<b>\$ 2,011.97</b>
<b>Sewer District - #14</b>	<b>\$ 37.18</b>
<b>For grand total of</b>	<b>\$71,797.29</b>

**Motion was made by Councilperson Neilans and Councilperson Bloom to approve payment of the above listed claims with the exception of voucher #346, Edith Forbes and that the medical/dental receipts match the exact total on the voucher amount. Resolution duly carried by the following vote:**

<b>Councilperson Thom, aye</b>	<b>Councilperson Neilans, aye</b>
<b>Supervisor Koehler, aye</b>	<b>Councilperson Bloom, aye</b>

Supervisor Koehler: John, would you explain about the Union cemetery.

**Town Attorney Gavenda explained to the Board about the issues the Union Cemetery and what was involved with the Town of Albion receiving title on it. He asked the Board for permission to advertize to see if there were any remaining members of the Union Burial Society. This has to be done before the Town of Albion can proceed any further. The following was taken by the Board:**

**Motion was made by Councilperson Thom and seconded by Councilperson Neilans authorizing Town Attorney Gavenda to place this advertisement and this will be addressed at the next Board meeting on November 10, 2008. Motion duly carried by the following vote:**

<b>Councilperson Thom, aye</b>	<b>Councilperson Neilans, aye</b>
<b>Supervisor Koehler, aye</b>	<b>Councilperson Bloom, aye</b>

Supervisor Koehler: Next is the library letter.

**The Board discussed the issue with the Swan Library and if the minutes were corrected to reflect the changes that they wanted. Town Attorney Gavenda asked the Board to put this issue to rest. He felt that this has been going on long enough.**

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Supervisor Koehler: Policy Committee. Doug?

**Councilperson Bloom explained the status of the policy committee. He asked the Board for a resolution to adopt the job descriptions that he had received from the County. He explained about the three polices that the Board has and that needed a motion to hold public hearings on them. The following action was taken:**

**Resolution #111            Job Descriptions**

**Motion was made by Councilperson Thom and seconded by Councilperson Neilans to adopt the job descriptions from the County. Said job descriptions in their entirety is hereby filed with and made a part of these minutes. Resolution duly carried by the following vote:**

**Councilperson Thom, aye            Councilperson Neilans, aye  
Supervisor Koehler, aye            Councilperson Bloom, aye**

**Motion was made by Councilperson Thom and seconded Councilperson Neilans to call for three public hearings on October 20, 2008 to consider and adopt Local Law #3, Code of Ethics, Local Law #4, Rules of Conduct and Local Law #5, Progressive Discipline. These hearings will commence immediately following the close of the public hearing on the 2009 Budget. Motion duly carried by the following vote:**

**Councilperson Thom, aye            Councilperson Neilans, aye  
Supervisor Koehler, aye            Councilperson Bloom, aye**

Supervisor Koehler: Doug, Wind Energy?

**Councilperson Bloom explained the County Planning Boards' recommendations and asked the Board how they felt. He stated that if they changed the law other then typing errors they had to wait seven days before adoption. The following action was taken:**

**Resolution #112            County Recommendations**

**Whereas, the Town Board of the Town of Albion drafted a Wind Energy Facilities Law and held a public on said law.**

**Whereas, the law was submitted to the Orleans County Planning for the review and comment. The County Planning Board submitted their recommendations.**

**Now therefore be it resolved that the Town of Albion Town Board accepts these recommendation and will incorporate them into the draft wind energy facilities law.**

**Further be it resolved that the Town of Albion Town Board will make the changes and adopt this law on October 20, 2008.**

**Resolution duly adopted by the following vote:**

**Councilperson Thom, aye            Councilperson Neilans, aye**

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**Supervisor Koehler, aye      Councilperson Bloom, aye**

Supervisor Koehler: Next item is the 2009 budget.

**The Board discussed the budget and made changes which will be sent to Shelby at Baldwin Business Services. The Board took the following action in regards to the 2009 Budget:**

**Motion was made by Councilperson Thom and seconded by Councilperson Neilans calling for a public hearing on the 2009 preliminary budget on October 20, 2008 at 7:00 pm. Motion duly carried by the following vote:**

**Councilperson Thom, aye      Councilperson Neilans, aye  
Supervisor Koehler, aye      Councilperson Bloom, aye**

Supervisor Koehler: I need a resolution authorizing bidding of the two new water districts.

**Resolution #113      Bid Authorization**

**Be it resolved, that the Town of Albion Town Board authorizes the bidding for construction of Water Improvement Areas A, B, C and D and Water District 5 Extension 1.**

**Motion was made by Councilperson Neilans and seconded Councilperson Thom to adopt this resolution. Resolution duly adopted by the following vote:**

**Councilperson Thom, aye      Councilperson Neilans, aye  
Supervisor Koehler, aye      Councilperson Bloom, aye**

Supervisor Koehler: Cliff, your report.

**Councilperson Thom gave an update on the ongoing issues with the building and he asked the board to pass a resolution authorizing National Grid to install lighting.**

**Resolution 114      South Driveway Lights**

**The agreement to install lighting for the south driveway with National Grid in its entirety is hereby filed with and made a part of these minutes.**

**Motion was made by Councilperson Bloom and seconded by Councilperson Neilans to adopt this resolution. Resolution duly adopted by the following vote:**

**Councilperson Thom, aye      Councilperson Neilans, aye  
Supervisor Koehler, aye      Councilperson Bloom, aye**

Supervisor Koehler: Doug, action item plan?

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**Councilperson Bloom gave a presentation on the action items that were listed in the single audit that the Town of Albion had. The Board discussed this and made decisions on the date of completion for each one.**

Supervisor Koehler: I need a motion appoint Joyce Winkelmann to the planning board.

**Motion was made by Councilperson Bloom and seconded by Councilperson Thom to appoint Joyce Winkelmann as an alternate to the Town of Albion planning board. Motion duly carried by the following vote:**

**Councilperson Thom, aye      Councilperson Neilans, aye**  
**Supervisor Koehler, aye      Councilperson Bloom, aye**

Supervisor Koehler: I need a motion to reappoint Marlene Seielstad to the Board of Assessment Review.

**Motion was made Councilperson Bloom and seconded by Councilperson Neilans to reappoint Marlene Seielstad to the Board of Assessment Review for a 5-year term ending September 30, 2013. Motion duly carried by the following vote:**

**Councilperson Thom, aye      Councilperson Neilans, aye**  
**Supervisor Koehler, aye      Councilperson Bloom, aye**

Supervisor Koehler: I need a motion for executive session.

Douglas Bloom - October 6 Board Meeting Closing Minutes [Print](#) [Show Envelope](#)

Tuesday, October 07, 2008 7:44:23 AM

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From: Douglas Bloom [Add to Address Book](#)

To: Sarah Basinait

CC: jgavend1@rochester.rr.com, Judy Koehler, Cliff Thom, Tim Neilans

Date: Tuesday, October 07, 2008 7:44:23 AM

Subject: October 6 Board Meeting Closing Minutes

October 6, 2008 Minutes from Open and Executive Session

Open Session recessed at 8:48pm

Resumed Open Session at 8:53pm

Supervisor Koehler: I need a motion to enter Executive Session to discuss particular potential litigation matters.

Motion was made by Councilperson Thom and seconded by Councilperson Neilans to enter Executive Session at 8:54pm (Attendees: John Gavenda, Judy Koehler, Tim Neilans, Doug Bloom, Cliff Thom, Dan Strong)

Motion carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Motion was made by Councilperson Thom and seconded by Councilperson Neilans to Adjourn Executive Session at 9:35pm.

Motion carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Supervisor Koehler requested a motion to close Open Session

Motion was made by Councilperson Neilans and seconded by Councilperson Thom to Adjourn Open Session at 9:36pm. Motion carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Regards,  
Doug Bloom

*Draft only*