

July 14, 2008

Town of Albion regular Town Board meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present was Councilperson Thom, Councilperson Neilans, Supervisor Koehler and Councilperson Bloom.

Supervisor Koehler: Review of agenda. Any additions/deletions?

Motion was made by Councilperson Thom and seconded by Councilperson Neilans to approve the agenda as published. Motion carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Supervisor Koehler: Next item is the public forum.

The residents were able to ask questions and voice any concerns that they may have had.

Supervisor Koehler: Next is the planning board.

Discussion followed regarding the planning board and the training that they needed to have. It was recommended that the certificate of training should be filled out by the members.

Supervisor Koehler: I need a motion to accept Greg Martins resignation.

Motion was made by Councilperson Bloom to accept Greg Martin's resignation as a member of the planning board. Motion carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Supervisor Koehler: I need a motion for the minutes of the June 9th meeting.

Councilperson Neilans wanted it noted in more detail about the delivery of the mail on Wednesday and Saturdays. If the mail is not picked by Supervisor Koehler or Councilperson Neilans then it will be delivered on the next business day. He also read the memo from Justice Howard from the previous meeting which he wanted it filed with the minutes. Attorney Gavenda stated that it had already been read into the minutes at the June meeting.

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Motion was made by Councilperson Neilans and was seconded by Councilperson Bloom to accept the minutes of the June 9, 2008 minutes with the above clarifications. Motion carried by the following vote:

Councilperson Thom, aye Councilperson Neilans, aye
Supervisor Koehler, aye Councilperson Bloom, aye

Supervisor Koehler: I need a motion to approve the June 23rd minutes.

Motion was made by Councilperson Neilans and seconded by Councilperson Bloom to approve the minutes of the June 23rd meeting as published and submitted. Motion carried by the following vote:

Councilperson Thom, aye Councilperson Neilans, aye
Supervisor Koehler, aye Councilperson Bloom, aye

After discussion of the minutes the Board wanted to know about the website and the minutes being posted on them. Councilperson Thom will take care of contacting Jamie Bragg to get the minutes on the website. The minutes on the website shall be noted as draft only.

Supervisor Koehler: I signed the fire contract with the Village. John did you get the figure for next year so that we can get in the budget?

Attorney Gavenda stated that he had not yet gotten the figure from the Fire Department. He is going to schedule a meeting to get this figure so that it can be included in the 2009 Budget.

Supervisor Koehler: I need a resolution for the vouchers.

Resolution #98 Payment of Claims

Whereas, the following are against the Town:

General A & B #'s – 250 – 282	\$ 30,007.28
Highway DA & DB #'s – 102 – 121	\$ 7,997.53
Water Districts #'s – 39 – 44	\$ 6,944.96
Grant 7 #'s – 13 – 14	\$ 3,718.80
Grant 8 #'s – 16 – 18	\$ 8,102.81
Sewer District #1 – 10	\$ 35.44
For a grand total of	\$ 56,806.82

Motion was made by Councilperson Bloom and was seconded by Councilperson Neilans to approve payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Thom, aye Councilperson Neilans, aye
Supervisor Koehler, aye Councilperson Bloom, aye

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Supervisor Koehler: I need a resolution to approve the transfers.

Resolution #99 Transfers

The transfers submitted by Baldwin Business Associates is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Thom and seconded by Councilperson Neilans to approve the transfers. Resolution duly carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Supervisor Koehler: I need a resolution for the agreement with Soil and Water.

Resolution #100 Intermunicipal Agreement

The intermunicipal agreement with Orleans County Soil and Water is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Bloom and seconded by Councilperson Thom to adopt this agreement. Resolution duly carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Supervisor Koehler: Next are the building upgrades. Cliff?

Councilperson Thom gave a report on the building upgrades and he asked the Boards approval to purchase a water fountain from Granger to replace the bottle water dispenser.

Motion was made by Councilperson Bloom and seconded by Councilperson Neilans to approve the purchase of a water fountain that is ADA compliant from Granger. Motion duly carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Supervisor Koehler: I need a resolution to apply for a court grant.

Motion was made by Councilperson Neilans and was seconded by Councilperson Bloom authorizing Supervisor Koehler to proceed with a grant application to the Justice Court Assistance program to apply for funds to upgrade the building. Motion duly carried by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

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Supervisor Koehler: Next is the driveway installation process.

The Board briefly discussed the process that the Highway Superintendent has regarding the process of installation of driveway pipes for new homes and farm land. They also briefly discussed the prevailing rate chart.

Supervisor Koehler: Policy committee and wind energy. Doug?

Councilperson Bloom gave an update on the policy committee and where the current policies stood for final adoption. He also brought the Board up to speed on the Wind Energy Law and the upcoming workshops on this law.

Supervisor Koehler: Next is water district 5 extension 1. John?

Attorney Gavenda asked the Board to pass a resolution authorizing the submission of an application to the State Comptroller, a resolution authorizing the Supervisor to execute the application and a resolution to amend the order establishing water district #5 extension 1. He also needed a letter from the Board to the village for the 3 outside users in this district. The following were adopted:

Resolution 101 Application to the State Comptroller

The resolution in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Thom and seconded by Councilperson Bloom to adopt this resolution. Resolution duly adopted by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Resolution 102 Execution of Application by Supervisor

The resolution in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Neilans and seconded by Councilperson Bloom. Resolution duly adopted by the following vote:

Councilperson Thom, aye	Councilperson Neilans, aye
Supervisor Koehler, aye	Councilperson Bloom, aye

Resolution 103 Amend Order Establishing WD #5 Extension 1

The resolution in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Thom and was seconded by Councilperson Neilans. Resolution duly adopted by the following vote:

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**Councilperson Thom, aye
Supervisor Koehler, aye**

**Councilperson Neilans, aye
Councilperson Bloom, aye**

Motion was made by Councilperson Thom and seconded by Councilperson Neilans authorizing a letter be sent to the Village asking for approval to supply water to the 3 outside users in Water District 5 Extension 1. Motion duly carried by the following vote:

**Councilperson Thom, aye
Supervisor Koehler, aye**

**Councilperson Neilans, aye
Councilperson Bloom, aye**

Supervisor Koehler: I need a resolution for the main street alliance application.

Resolution #104 Support for Main Street Alliance Application

Whereas, the WEC Main Street Program has been established to assist cities and villages, in developing a public/private effort to revitalize traditional central business district commercial areas, and

Whereas, the WEC Main Street Program will accept new cities or villages to participate in its ongoing program and receive intensive technical assistance from the WEC Main Street Program, and

Now therefore be it resolved by the Board of the Town of Albion

Section 1. Recognizes that a commitment to commercial district revitalization is an ongoing process requiring long-term attention, community support and involvement, and a full public-private partnership,

Section 2. Endorses the goal of economic revitalization of the designated Main Street district within the context of the preservation and rehabilitation of its historic commercial building stock, recognizing that the Main Street Program is one of many economic and community development tools utilized by a local and that it is location specific,

Section 3, Fully endorses the submission of this application.

Motion was made by Councilperson Bloom and seconded by Councilperson Thom to adopt this resolution. Resolution duly adopted by the following vote:

**Councilperson Thom, aye
Supervisor Koehler, aye**

**Councilperson Neilans, aye
Councilperson Bloom, aye**

Supervisor Koehler: Next is schooling for Denise and Kevin.

The Board discussed the schooling for Denise and Kevin. Attorney Gavenda mentioned that there was free training in Batavia for Judge Howard. The Board tabled this until they could obtain more information.

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Supervisor Koehler: Next is smoking on town property.

The Board discussed the issue of smoking by the front door and around the building. The following action was made:

Motion was made by Councilperson Thom and seconded by Councilperson Neilans that a sign be erected stating no smoking in the building and within 50' of the building except on the east side. Motion carried by the following vote:

Councilperson Thom, aye Councilperson Neilans, aye
Supervisor Koehler, aye Councilperson Bloom, aye

Supervisor Koehler: I need a motion to close the meeting.

Motion was made by Councilperson Thom and was seconded by Councilperson Neilans to close the meeting at 9:08 pm. Motion duly carried by the following vote:

Councilperson Thom, aye Councilperson Neilans, aye
Supervisor Koehler, aye Councilperson Bloom, aye

The following was submitted by Councilperson Bloom.

Bloom, Douglas H - 7-14-08 Executive Session and Closing Minutes - Town of Albion Board Meeting [Print](#) [Show Envelope](#)

Tuesday, July 15, 2008 2:32:19 PM

[Show Header](#) [Print](#) [Hide Envelope](#)

From: Bloom, Douglas H [Add to Address Book](#)

To: sarah basinait, bonaler@yahoo.com, Clifford Thom, tneilans@townofalbion.com, jgavend1@rochester.rr.com

Date: Tuesday, July 15, 2008 2:32:19 PM

Subject: 7-14-08 Executive Session and Closing Minutes - Town of Albion Board Meeting

July 14, 2008 Minutes from Executive Session and Closing of Open Session, Town of Albion Board Meeting:

Open Session recess at 9:08pm

Resumed Open Session at 9:15pm

Supervisor Koehler: I need a motion to enter Executive Session

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Motion was made by Councilperson Thom and seconded by Councilperson Neilans to enter Executive Session at 9:15 pm to discuss particular personnel matters.

Motion carried by the following vote:

Councilperson Thom, aye
Councilperson Neilans, aye
Supervisor Koehler, aye
Councilperson Bloom, aye

Motion was made by Councilperson Thom and seconded by Councilperson Neilans to Adjourn Executive Session at 9:41 pm.

Motion carried by the following vote:

Councilperson Thom, aye
Councilperson Neilans, aye
Supervisor Koehler, aye
Councilperson Bloom, aye

Supervisor Koehler requested a motion for a Resolution to appoint Daniel Strong as temporary, part time Code Enforcement Officer.

Motion was made by Councilperson Bloom and seconded by Councilperson Thom at 9:42.

Motion carried by the following vote:

Councilperson Thom, aye
Councilperson Neilans, aye
Supervisor Koehler, aye
Councilperson Bloom, aye

Supervisor Koehler requested a motion for a Resolution approve sending certified letters to qualified CSEA candidates for a second temporary, part time Code Enforcement Officer.

Motion was made by Councilperson Thom and seconded by Councilperson Neilans at 9:45.

Motion carried by the following vote:

Councilperson Thom, aye
Councilperson Neilans, aye
Supervisor Koehler, aye
Councilperson Bloom, aye

Supervisor Koehler requested a motion for a Resolution authorizing her to proceed with discussion of a potential Sewer District project with Chatfield Engineering.

Motion was made by Councilperson Thom and seconded by Councilperson Neilans at 9:47.

Motion carried by the following vote:

Councilperson Thom, aye
Councilperson Neilans, aye
Supervisor Koehler, aye
Councilperson Bloom, aye

Supervisor Koehler requested a motion for a Resolution to conduct a joint study on Code Enforcement consolidation with the Village of Albion, including the appointment of a joint work group (John Gavenda will provide the content for this Resolution per Court consolidation example).

Motion was made by Councilperson Neilans and seconded by Councilperson Thom at 9:49.

Motion carried by the following vote:

Councilperson Thom, aye Councilperson Neilans, aye
Supervisor Koehler, aye Councilperson Bloom, aye

Supervisor Koehler requested permission to have a Town of Albion cellular telephone assigned to her for business calls. The Board agreed to re-assign one of the existing cellular telephones.

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Motion was made by Councilperson Neilans and seconded by Councilperson Thom at 9:50.

Motion carried by the following vote:

Councilperson Thom, aye
Councilperson Neilans, aye
Supervisor Koehler, aye
Councilperson Bloom, aye

Motion was made by Councilperson Thom and seconded by Councilperson Neilans to Adjourn Open Session at 9:52 pm. Motion carried by the following vote:

Councilperson Thom, aye
Councilperson Neilans, aye
Supervisor Koehler, aye
Councilperson Bloom, aye

Regards,
Doug Bloom